

Avoiding Telecommuting Pitfalls!
Speakers Kelly O. Scott & Alan Sugano
Breakfast Seminar

Tuesday, June 17, 2008

7:30 a.m. Breakfast and Registration

8:00 a.m. Seminar begins, 11:45 Q & A. 12 noon end of seminar

Four Points By Sheraton Hotel, 5990 Green Valley Circle, Culver City. 90230

fourpoints.com

Hot Breakfast buffet included with price of seminar



First Session (Scott): This session will examine the pros and cons of employee telecommuting, as the pros are very appealing but the potential pitfalls for employers can be problematic. The presentation will confront the issues surrounding the implementation of a telecommuting program, including eligibility, benefits, insurance, and protection of company information, expenses and equipment. Practical advice on the creation of a telecommuting program will be provided, including details regarding the telecommuting plan and the execution of a telecommuting agreement. The session will also focus on preventative measures which should be taken to anticipate problems before they occur!



Second Session (Sugano): This session will examine:
how to secure your remote access using a Terminal Server for the best remote performance
remote email
internet connection ~ work from anywhere, and how to avoid those remote access pitfalls!

Speaker Information:

Kelly O. Scott, Ervin, Cohen & Jessup LLC

Kelly Scott heads ECJ's Employment Law Department and has over 20 years of experience in wage and hour, wrongful termination, harassment, discrimination, retaliation, class action, disability, medical leave, investigation and compliance training matters. He is the editor of his firm's monthly "Employment Law Reporter" and is a frequent contributor to various business and employment publications. He was named a *Southern California Super Lawyer* (2008, 2007, 2006 and 2005) by *Los Angeles* magazine, and maintains a Martindale Hubbell peer rating of AV.

Alan Sugano, President ADS Consulting Group, Inc.

Mr. Sugano is a Contributing Editor for *Windows IT Pro* and writes a Networking Update monthly email column for *Windows IT Pro*. He is the author of Real-World Network, Troubleshooting Manual, which is a practical guide to network troubleshooting. Mr. Sugano has been a Microsoft Most Valuable Professional (MVP) in Window Server – Networking since 2004. Mr. Sugano graduated from California State University, Northridge with a double major in Management Information Systems (MIS) and Management Systems Analysis (MSA).

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The cost for this breakfast seminar is \$45 per person. Seating is limited. To register by email, send RSVPs to westlaeac@yahoo.com or contact Kinette Cager at 213 480-0809 x 240 for additional information.

A Community of Friends. 3345 Wilshire Blvd., #1000, Los Angeles 90010 kcager@acof.org

No refunds for missed attendance but credit for future seminars will be honored for up to one year. Self parking will be validated free of charge. Please make checks payable to "Western Sector EAC".

Attendee Name

Company

Phone # and email

\$ _____
Amount Enclosed