

TOPIC(S)

How to Avoid Wage-Hour Issues - "Something Old, Something New, Something Borrowed, Something Blue"

During this session, we will cover basic wage-hour principles, including the new minimum wage, exempt/non-exempt classification, appropriate use of independent contractors, rest break and meal period rules, calculating bonuses for non-exempt employees, and payroll practices. In addition, you will learn about various employer "blunders" to help identify potential problem areas in your organization. Be sure that all your company managers and supervisors attend this very important session!

WHO SHOULD ATTEND

- Business Owners
- Employee Benefits Managers
- Human Resource Managers
- Office Managers
- Personnel Staff

ABOUT THE EAC

The Solano/Napa EAC is composed of employer volunteers representing a cross section of business and industry. The EAC was developed to promote a stronger partnership between the California EDD and the business community. Its commitment is to assist employers in conducting their business more effectively and efficiently, to provide information on employment-related issues, and to enhance the communication between EDD and the private sector.

For more information about EAC membership, meetings, or this seminar, call Valerie Nagle, EAC Coordinator at (707) 576-2015 or e-mail vnagle@edd.ca.gov.

INFORMATION

Directions to Hilton Garden Inn, Fairfield:

From I-80, exit east on Travis Blvd. Turn left on Gateway Blvd. and left on Gateway Court.

Informative Web sites:

Solano-Napa EAC: www.solano-napa.ceac.org
EDD: www.edd.ca.gov

EDD, an equal opportunity employer/program, is a partner in this event. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for services, aids, and/or alternate formats need to be made prior to the event by calling (707) 576-2015 (voice). TTY users, please call the California Relay Service at 711.

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EMPLOYER SEMINAR



"Wage and Hour- What You Need to Know"

Friday, May 16, 2008
8 a.m. to 12 Noon

Hilton Garden Inn
2200 Gateway Blvd.
Fairfield, CA 94533

Sponsored by
The Solano/Napa
Employer Advisory Council
and
The State of California
Employment Development Department



AGENDA

- 8:00 a.m. Registration/Continental Breakfast
- 8:30 a.m. Welcome/Introduction of Speaker, Jennifer Shaw
- 8:40 a.m. Program, "Wage and Hour - Something Old, Something New, Something Borrowed, Something Blue"
- Midmorning Break
- 11:50 a.m. Closing
(Please complete the evaluation form provided)
- 12 noon Adjourn

Solano/Napa Steering Committee

Jill Cadloni, Napa County Office of Education
Mark Chatman, Harvest Properties, Inc.
Barbara Dillon, City of Fairfield
Catherine Fair, Super Store Industries
Kathleen Forni, Syar Industries, Inc.
Cynthia Kasten, City of Napa
Eileen Graham-Klotz, SPG Solar
Linda Ozores, Silverado Resort
Bronda Silva, City of American Canyon
Bev Snow, Yolo Superior Court
Valerie Nagle, Employment Development Department

SPEAKER(S)

Jennifer Shaw

Partner, Shaw Valenza LLP
Jennifer's practice at Shaw Valenza LLP includes providing regular advice and counsel on workplace issues to numerous private and public sector employers. She also develops and presents seminars for management and non-supervisory employees on subjects such as respect and professionalism in the workplace, AB 1825 compliance, AB 1234 compliance, diversity, managing protected leaves of absence, and workplace violence prevention. In addition, Jennifer regularly conducts independent internal investigations for employers.

Jennifer is an active member of the California State and Sacramento County Bar Associations, and the Society for Human Resource Management ("SHRM"). She is a member of the Legal and Legislative Group of the Sacramento Area Human Resources Association, and co-authors a regular column on workplace law issues for The Daily Recorder, a legal newspaper.

Jennifer is a frequent speaker on employment law topics, and she has been a guest on CNN and local television and radio programs.

Jennifer graduated from U.C. Santa Cruz in 1988, receiving a Bachelor of Arts in Economics with honors. She received her law degree from the University of San Francisco School of Law in 1994, where she graduated magna cum laude and was the editor-in-chief of the law review.

Prior to founding Shaw Valenza LLP, Jennifer was a partner at Jackson Lewis LLP. Previously, she practiced employment law as an associate at Schacter, Kristoff, Orenstein & Berkowitz (1997-2000) and Orrick, Herrington & Sutcliffe (1994-1997).

This employer seminar is provided for educational and informational purposes only; it does not constitute an endorsement of the curriculum or speakers by the State of California Employment Development Department (EDD) or by the **Solano/Napa** Employer Advisory Council (EAC). Aside from staff designated to represent the EDD, we assume no responsibility for the accuracy, legality or content of the materials provided during this event.

REGISTRATION

 Please type, print clearly, or attach your business card. **One person per registration form please (use photocopies for additional attendees).**

Attendee name: _____
Company/organization: _____
Mailing address: _____
City, state, zip code: _____
Phone: _____ Fax: _____
E-mail address: _____
No. of employees: _____ Industry: _____

No refunds. Substitutions welcome.
Registration fee includes: continental breakfast, seminar materials and parking.

Fee: \$55 in advance. \$75 day of event.

Total amount enclosed: \$ _____ for _____ persons.

Make checks payable to: Solano/Napa EAC

Mail with registration form to: **Silverado Resort**
Attn: Linda Ozores, Registrar
1600 Atlas Peak Road
Napa, CA 94558

Space is limited. **Register by May 9, 2008.**

Please indicate any special accommodations required: _____

Note: Funds collected exceeding the seminar cost will support future seminars or community employment and training opportunities.